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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

FROM : Chief, Management Training Faculty

SUBJECT: Weekly Activities Report No. 44
7 - 13 December 1960

DATE: 14 December 1960

Supervision

Course #60 is proceeding under a full head of steam. We have not yet decided how to compensate for the day lost because of inclement weather, but will work out a method that can accommodate most of the subject matter and all of the students.

Senior Management Seminar

Nineteen of the thirty-five critiques have been received to date. On Friday, 16 December, we will telephone those participants from whom we have not heard, and remind them of our request.

General

Our 1960 statistics (which may or may not be identical with the Registrar's) show that some form of internal supervision or management training was taken by 288 people during the year. According to our records, this represents 13 fewer students than we worked with in calendar 1959. Our figures also show that since 1954 our various courses have been attended by a total of [REDACTED] people. (There's a moral here somewhere.)

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The breakdown for 1960 follows:

<u>Course</u>	<u>Times Run</u>	<u>No. of Students</u>
Management	6	93
Management Conference	1	10
Senior Management Seminar	1	35
Supervision	6	85
Special Supervision	5	48
Survey of Supervision & Management	1	17
Total Courses	20	Total Students 288

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